

**TOWN OF DOVER**  
126 East Duncan Hill Road  
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**SUPERVISOR LINDA S. FRENCH**  
**DEPUTY SUPERVISOR RICHARD YENO**  
**COUNCILMAN PAUL PALMER**  
**COUNCILWOMAN JANE MEUNIER**  
**COUNCILMAN JOSHUA VIERTTEL**  
**TOWN CLERK KATIE PALMER-HOUSE**

**TOWN BOARD SPECIAL WORK SESSION MEETING TO DISCUSS THE  
TOWN'S ADOPT-A-HIGHWAY AND COMMUNITY CLEAN EVENT**

**APRIL 13, 2017**

**5:00 PM**

**TABOR WING HOUSE**

**Present:** Supervisor Linda French  
Deputy Supervisor Richard Yeno  
Councilman Paul Palmer  
Councilwoman Jane Meunier  
Councilman Joshua Viertel

The Town of Dover Town Board Work Session Meeting began at 5 p.m. at the Tabor Wing House (3128 Route 22, Dover Plains, NY) and opened with the Pledge of Allegiance. The Town Clerk and one interested resident were also in attendance. Town Board members discussed preparations to celebrate Earth Day with arrangements for Adopt-A-Highway organizations and road-side litter clean up in their neighborhoods on the morning of Saturday, April 22, 2017.


The discussion resulted in the following collaboration of tasks to be performed by the Town Board:

- Supervisor French will obtain a list of Dover-based Adopt-A-Highway organizations from NYS DOT and contact all groups to inform them about the event. She will pick up safety gear at NYS DOT for Adopt-A-Highway organizations and advise organizations to meet at Dover Town Hall at 8:30 a.m. on Saturday, April 22<sup>nd</sup>.
- Deputy Supervisor Yeno will distribute litter/trash bags from 8:30 to 10 a.m. at Dover Town Hall to residents seeking to collect litter on their own roads. He will record the names and addresses of recipients and, after the event, give the list to the Highway Dept. for town trash bag pick-up.
- Councilwoman Meunier will review clean-up safety procedures with individuals and groups that assemble at Town Hall and obtain any necessary signatures and permissions from residents and groups.
- The Town will provide some bottled water for Adopt-A-Highway organizations to take for water breaks.
- Councilwoman Meunier will prepare and forward an information flyer about the event to the Town Clerk. The Town Clerk will arrange for posting to the Town's DTV, website, FB page and other community social media sites.
- Councilman Viertel will distribute copies of the information flyer to area businesses and post at public locations.
- Councilman Palmer will assist at Dover Town Hall as needed before participating in the Dover Trails Committee trail maintenance work event.

Highway Superintendent Graham agreed to collect trash bags after the event on town roads of residents who received town-issued litter/trash bags at Dover Town Hall.

A motion was made by Councilman Viertel, seconded by Councilwoman Meunier, to adjourn the meeting at 6:15 p.m. and adopted unanimously.

Respectfully submitted,

  
Katie Palmer-House  
Town Clerk