



CONSERVATION ADVISORY COUNCIL (CAC) AND CLIMATE SMART DOVER (CSD) TASKFORCE

**SATURDAY, MAY 13, 2017
DOVER TOWN HALL**

Present: Evan van Hook, Gregory Mendenhall, Debra Kaufman, Janet Pickering, Katie Palmer-House, Supervisor French and invited guest, Gretchen Stevens with Hudsonia, Ltd.

The members commended Stancy DuHamel and her colleagues at the Harlem Valley Appalachian Trail Community for their selection as winners of the 2017 Dutchess Tourism Outdoors Award of Distinction. Members also thanked Debra Kaufman for launching the new (Town of Dover) CAC Facebook page and Katie offered to send her any Climate Smart Dover information to post to the page. A motion was made by Gregory Mendenhall, seconded by Supervisor French, the April 8, 2017 CAC/Climate Smart Dover Task Force minutes were unanimously accepted.

Katie Palmer-House reported the Climate Smart Communities certification grant contract submissions had been reviewed by the NYS DEC program manager and recommended for contract approval. She was still investigating draft requests for proposals and M/WBE vendors to move forward with the Govt. Operations Greenhouse Gas Inventory and Climate Action Plan. Evan van Hook offered to send information about a work colleague who could with M/WBE information.

Supervisor French provided an update on the Comprehensive Plan Update (CPU) and other town projects of conservation-related interest. She reported the Pace Land Use Law Center offered to assist the Town with both the narrative development and proposed zoning changes on the CPU.

Chairman van Hook updated members on progress to arrange a meeting with school administrators to sponsor a CAC/CSD Climate Smart Conference and Art Exhibit in the fall. After the meeting with the school officials, it was proposed that a "Save the Date" flyer be created and publicized. Janet reported on the outcome of a recent applicant before the Planning Board.

Members welcomed Gretchen Stevens, a biologist with Hudsonia, Ltd. who, with her colleagues at Hudsonia, Ltd., will assist the Town of Dover in completing a town-wide natural resource inventory (NRI) as part of the Climate Smart Communities certification grant project. She discussed Hudsonia's experience completing another inventory and shared a sample outline. Members offered to assist Hudsonia, Ltd. with the following initial tasks in the preparation of the development of the NRI:

- Debra offered to compile photos of significant conservation-related/environmental sites
- Janet and Katie will develop a list of scenic and special places
- Katie will facilitate a meeting with Gretchen and town historians
- An electronic copy of the CAC's 2015 Open and Protected Space Inventory (map) will be sent to Gretchen and the CAC members for review and reference
- The collection of previous natural resource-related studies and reports compiled by the Town will be scanned and posted to the Town website's (records) public portal for review in preparing the NRI.

The next meeting was scheduled for Saturday, June 10, 2017 starting at 10 a.m. at Dover Town Hall.

Respectfully submitted,

Katie Palmer-House
CSD Task Force Co-Coordinator