TOWN OF DOVER TOWN BOARD REGULAR MEETING
WEDNESDAY, SEPTEMBER 29, 2021

The Town of Dover Town Board held a regular meeting at 6:30 pm on Wednesday, September 29, 2021 at the Dover Town Hall, 126 East Duncan Hill Rd., Dover Plains, NY with the following members present:

Supervisor Richard C. Yeno
Deputy Supervisor Andrew House
Councilman Redmond Abrams
Councilman James Murphy
Councilman Jan Maluda

CALL TO ORDER

Supervisor Yeno called the meeting to order at 6:30 pm. Everyone stood for the Pledge of Allegiance to the flag.

MOMENT OF SILENCE

Supervisor Yeno led the Town Board and public in a moment of silence on the passing of Dutchess County Sheriff Adrian Anderson.

PUBLIC COMMENTS ON AGENDA ITEMS

There were no public comments on agenda items.

PRESENTATION OF THE 2022 TENTATIVE TOWN BUDGET TO THE TOWN BOARD

Supervisor Yeno delivered copies of the 2022 Tentative Town Budget to the Town Clerk who distributed copies to the Town Board. He asked Town Board members to peruse the budget in the upcoming days and weeks and prepare for an in-depth budget discussion at the October 15, 2021 Town Board Special Meeting.

DISCUSSION ON THE MUNICIPAL OPTION REGARDING ALLOWING ADULT-USE CANNIBAS RETAIL SALES AND DISPENSARIES

Supervisor Yeno briefly discussed the recent option offered in New York State for municipalities to allow retail cannabis sales, lounges and dispensaries or to opt-out and consider opting in at a later time. A NYS Cannabis Director has been appointed by the Governor, however no regulations have been disseminated to municipalities. Potential benefits of allowing municipal cannabis sales and dispensaries include sales tax benefits. Local organizations include Mothers Against Drunk Driving and the Dutchess County-based Coalition for Addiction Prevention and Education (CAPE) have advocated against opting in. Later in the meeting a resolution was considered (and adopted) to schedule a public hearing on October 27, 2021 to consider a local law regarding opting in or opting out to allow retail cannabis sales and dispensaries in the Town of Dover.

DISCUSSION ON THE CLOSURE OF WHEELER ROAD, WINGDALE, NY TO PUBLIC VEHICLE TRAFFIC

Mr. Marion Rebro of Dover Greens, LLC and Olivet University confirmed a tentative agreement currently in negotiation with the Town of Dover to close the privately-owned Wheeler Road in Wingdale to public vehicle traffic. The proposed agreement will still allow usage of a portion of the road for DEC fishing access and for pedestrian and bicycle traffic.

REPORTS OF THE RECREATION DEPARTMENT AND HIGHWAY SUPERINTENDENT

Julie Muncey, Town Recreation Specialist presented the following highlights of recent recreation event and programs:

- Dover Community Day was a great success and she thanked town officials, Recreation staff members, the Recreation Commission, J. H. Ketcham Hose Company and nonprofits and businesses that participated
- Oct. 30th "Trunk or Treat" will be offered in-person (rather than drive-through) and begin at 1 p.m.
- Dec. 4th town Holiday Festival and Tree Lighting event will be held starting at 4 p.m. at Boyce Park
- Fall recreation programs will begin next week and programs held at Wingdale Elementary will require wearing masks while entering and exiting the building.

(continued)

REPORTS OF THE RECREATION DEPARTMENT AND HIGHWAY SUPERINTENDENT (continued)

Town Highway Superintendent Jason Sartori provided the following highlights of the month's Highway Department activities:

- repairs of damage to several roads following Hurricane Ida that included Berkshire Rd., Hutchinson Ave., Sand Hill Rd., North Farm Rd., Ridge Rd., Cart Rd., Duell Hollow Rd., Byrd Hill and Leather Hill Roads and Weil Rd and others
- thanked his assistant, Lori Vincent and his team.

Supervisor Yeno mentioned that Dutchess Land Conservancy and Jim Muncey offered to assist the Town with repair to the footbridge across the Dover Stone Church Brook that was damaged by excessive rainfall during Hurricane Ida.

REPORTS OF TOWN SUPERVISOR AND TOWN BOARD MEMBERS

Councilman Maluda had no report at this time.

Councilman Murphy thanked Recreation Specialist Julie Muncey and her staff for their work on Dover Community Day. He encouraged residents to visit the Town's website for ongoing information about Planning Board meetings. He urged residents in the Reagan's Mill Rd. and Sycamore Blvd. neighborhoods to stop disposing of appliances and refuse on roadsides or on town property.

Deputy Supervisor House reported the bid award for the J. H Ketcham Park walking track would be considered and possibly awarded later in the meeting. Plans were underway to order 50 evergreen trees that will be lighted along Route 22 in Dover Plains during the holidays.

Supervisor Yeno announced the following activities during the past month:

- Veterans banners for roadside display through the VFW/American Legion Post's Hometown Heroes Program have been ordered
- due to increased attendance at recent Planning Board meetings, wearing of face coverings/masks was requested while attendees were in the meeting room
- signage and caution tape were placed at Dover Stone Church to inform the public that the site was closed due to bridge and trail damage as a result of Hurricane Ida
- he thanked everyone involved with the success of this year's Dover Community Day
- the Historical Society will hold its annual fundraiser in early October
- work on the 2022 Tentative Town Budget was a primary focus of work during the past month
- advised residents and businesses to report property and household damage from Hurricane Ida on the Dutchess County Hurricane Ida Damage Reporting Portal at https://www.dutchessny.gov/Departments/County-Executive/Dutchess-County-Launches-Online-Portal-to-Document-Ida-Damages.htm.

RESOLUTIONS
RESOLUTION #1302021
AUTHORIZE PAYMENT OF ABSTRACT #9 OF 2021

The following Resolution was offered by Deputy Supervisor House, seconded by Councilman Maluda, to wit,

BE IT RESOLVED, that the Town Board of the Town of Dover does hereby approve for payment all purchase orders as set forth in Abstract #9 of 2021, in the total amount of $215,135.07 and authorizes the Town Supervisor to make all payments.

The question of the adoption of the foregoing Resolution was duly put to a vote which resulted as follows:

Supervisor Yeno	Voting Aye
Deputy Supervisor House	Voting Aye
Councilman Abrams	Voting Aye
Councilman Murphy	Voting Aye
Councilman Maluda	Voting Aye

The Resolution was thereupon adopted on September 29, 2021.

(continued)

TOWN OF DOVER TOWN BOARD REGULAR MEETING
WEDNESDAY, SEPTEMBER 29, 2021

RESOLUTION #1312021
ACCEPT THE MINUTES OF THE AUGUST 25, 2021 TOWN BOARD REGULAR MEETING AND SEPTEMBER 15, 2021 TOWN BOARD SPECIAL MEETING

The following Resolution was offered by Deputy Supervisor House, seconded by Councilman Maluda, to wit,

BE IT RESOLVED that the Town Board of the Town of Dover does hereby accept the minutes of the August 25, 2021 Town Board Regular Meeting and September 15, 2021 Town Board Special Meeting.

The question of the adoption of the foregoing Resolution was duly put to a vote which resulted as follows:

Supervisor Yeno	Voting Aye
Deputy Supervisor House	Voting Aye
Councilman Abrams	Voting Aye
Councilman Murphy	Voting Aye
Councilman Maluda	Voting Aye

The Resolution was thereupon adopted on September 29, 2021.

RESOLUTION #1322021
ACCEPT THE TOWN CLERK'S REPORT OF AUGUST 2021

The following Resolution was offered by Deputy Supervisor House, seconded by Councilman Maluda, to wit,

BE IT RESOLVED that the Town Board of the Town of Dover does hereby accept the Town Clerk's Report of August 2021.

The question of the adoption of the foregoing Resolution was duly put to a vote which resulted as follows:

Supervisor Yeno	Voting Aye
Deputy Supervisor House	Voting Aye
Councilman Abrams	Voting Aye
Councilman Murphy	Voting Aye
Councilman Maluda	Voting Aye

The Resolution was thereupon adopted on September 29, 2021.

RESOLUTION #1332021
ACCEPT THE TOWN SUPERVISOR'S FINANCIAL REPORT OF AUGUST 2021

The following Resolution was offered by Deputy Supervisor House, seconded by Councilman Maluda, to wit,

BE IT RESOLVED that the Town Board of the Town of Dover does hereby accept the Town Supervisor's Financial Report of August 2021.

The question of the adoption of the foregoing Resolution was duly put to a vote which resulted as follows:

Supervisor Yeno	Voting Aye
Deputy Supervisor House	Voting Aye
Councilman Abrams	Voting Aye
Councilman Murphy	Voting Aye
Councilman Maluda	Voting Aye

The Resolution was thereupon adopted on September 29, 2021.

(continued)

TOWN OF DOVER TOWN BOARD REGULAR MEETING
WEDNESDAY, SEPTEMBER 29, 2021

RESOLUTION #1342021
AUTHORIZE BUDGET TRANSFERS AND BUDGET AMENDMENTS

The following Resolution was offered by Deputy Supervisor House, seconded by Councilman Maluda, to wit,

BE IT RESOLVED, that the Town Board of the Town of Dover hereby authorizes the following budget transfers:

2021 Budget
From Line A 7620.4.400 to Line A 7140.2.200 in the amount of $20,000.00
From Line A 7310.1.100 to Line A 7140.2.200 in the amount of $7,898.48
From Line A 7310.1.100 to Line A 7550.4.400 in the amount of $1,200.00
From Line A 7020.1.100 to Line A 7140.2.200 in the amount of $22,000.00
From Line A 7020.1.100 to Line A 7620.1.100 in the amount of $2,450.00
From Line A 9060.8.000 to Line A 1620.2.200 in the amount of $6,885.23; and

BE IT RESOLVED, the Town Board of the Town of Dover hereby accepts receipt of the following unanticipated revenues and authorizes the following budget amendments:

Unanticipated Revenues

Restricted Gifts & Donations:
Dover Day donations and vendor fees received 9/16/2021 – 9/28/2021
Increase Revenue Acct – A 2705 001 - $2,100.00
Increase Revenue Acct – A 2089 002 - $215.00
Increase Expenditure Acct – A 7550.4.401 - $2,315.00.

The question of the adoption of the foregoing Resolution was duly put to a vote which resulted as follows:

Supervisor Yeno	Voting Aye
Deputy Supervisor House	Voting Aye
Councilman Abrams	Voting Aye
Councilman Murphy	Voting Aye
Councilman Maluda	Voting Aye

The Resolution was thereupon adopted on September 29, 2021.

RESOLUTION #1352021
SCHEDULE PUBLIC HEARING FOR THE 2022 TOWN OF DOVER
FIRE PROTECTION CONTRACT

The following Resolution was offered by Councilman Maluda, seconded by Councilman Abrams, to wit,

BE IT RESOLVED, that the Town Board of the Town of Dover hereby authorizes the scheduling of a Public Hearing so public comment can be heard on the Town of Dover proposed 2022 fire services contract; and

BE IT FURTHER RESOLVED, that said Public Hearing shall be scheduled for October 27, 2021 at 6:30 p.m. or as soon thereafter as public comment can be heard at the Dover Town Hall, 126 East Duncan Hill Road, Dover Plains, New York 12522; and

BE IT FURTHER RESOLVED that the Town Board authorizes and directs the Town Clerk to publish the required notice in the official newspaper of the Town of Dover.

The question of the adoption of the foregoing Resolution was duly put to a vote which resulted as follows:

Supervisor Yeno	Voting Aye
Deputy Supervisor House	Voting Aye
Councilman Abrams	Voting Aye
Councilman Murphy	Voting Aye
Councilman Maluda	Voting Aye

The Resolution was thereupon adopted on September 29, 2021.

(continued)

TOWN OF DOVER TOWN BOARD REGULAR MEETING
WEDNESDAY, SEPTEMBER 29, 2021

RESOLUTION #1362021
SCHEDULE PUBLIC HEARING FOR PROPOSED LOCAL LAW NO. 2 OF 2021, IMPLEMENTATION OF A UNIFIED SOLAR PERMIT APPLICATION

The following Resolution was offered by Councilman Maluda, seconded by Councilman Abrams, to wit,

BE IT RESOLVED, that the Town Board of the Town of Dover hereby authorizes the scheduling of a Public Hearing on a proposed Local Law #2 of 2021 for the implementation of a Unified Solar Permit Application for Wednesday, October 27, 2021 at 6:30 pm. or as soon thereafter as public comment can be heard at Dover Town Hall, 126 East Duncan Hill Road, Dover Plains, New York; and

BE IT FURTHER RESOLVED that the Town Board of the Town of Dover does hereby authorize and direct the Town Clerk to advertise notice of said public hearing in the official newspaper of the Town of Dover.

The question of the adoption of the foregoing Resolution was duly put to a vote which resulted as follows:

Supervisor Yeno	Voting Aye
Deputy Supervisor House	Voting Aye
Councilman Abrams	Voting Aye
Councilman Murphy	Voting Aye
Councilman Maluda	Voting Aye

The Resolution was thereupon adopted on September 29, 2021.

RESOLUTION #1372021
SCHEDULE PUBLIC HEARING TO CONSIDER OPTION FOR ALLOWING ADULT-USE CANNABIS RETAIL SALES AND DISPENSARIES

The following Resolution was offered by Deputy House Supervisor, seconded by Councilman Abrams, to wit,

BE IT RESOLVED, that the Town Board of the Town of Dover hereby authorizes the scheduling of a Public Hearing, at the Dover Town Hall, 126 East Duncan Hill Road, Dover Plains, New York 12522 on Wednesday, October 27, 2021 at 6:30 p.m. or as soon thereafter as possible, on a proposed Local Law enacting Chapter ____of the Code of the Town of Dover, entitled "NYS Cannabis Opt-Out Legislation"; and

BE IT FURTHER RESOLVED that the Town Board authorizes and directs the Town Clerk to publish the required notice in the official newspaper of the Town of Dover.

The question of the adoption of the foregoing Resolution was duly put to a vote which resulted as follows:

Supervisor Yeno	Voting Aye
Deputy Supervisor House	Voting Aye
Councilman Abrams	Voting Aye
Councilman Murphy	Voting Aye
Councilman Maluda	Voting Aye

The Resolution was thereupon adopted on September 29, 2021.

RESOLUTION #1382021
ADVERTISE FOR 2022 TOWN HIGHWAY MATERIALS BIDS

The following Resolution was offered by Deputy Supervisor House, seconded by Councilman Maluda, to wit,

WHEREAS, the Town of Dover Highway Superintendent has prepared a list of material needed for the operation of the Town of Dover Highway Department for 2022; and

WHEREAS, pursuant to Section 103 of the General Municipal Law of the State of New York which requires that all expenditures for materials which exceed $35,000.00 be award to the lowest responsible bidder.

NOW THEREFORE BE IT RESOLVED that the Town Board of the Town of Dover is hereby directed to publish proper notice for the solicitation of bids in the official newspaper of the Town of Dover for the purchase of materials for use by the Town of Dover Highway Department in 2022.

(continued)

RESOLUTION #1382021
ADVERTISE FOR 2022 TOWN HIGHWAY MATERIALS BIDS
(continued)

The question of the adoption of the foregoing Resolution was duly put to a vote which resulted as follows:

Supervisor Yeno	Voting Aye
Deputy Supervisor House	Voting Aye
Councilman Abrams	Voting Aye
Councilman Murphy	Voting Aye
Councilman Maluda	Voting Aye

The Resolution was thereupon adopted on September 29, 2021.

RESOLUTION #1392021
ADVERTISE FOR 2022 TOWN MOWING AND TRIMMING SERVICES

The following Resolution was offered by Councilman Abrams, seconded by Councilman Murphy, to wit,

BE IT RESOLVED, that pursuant to Section 103 of the General Municipal Law of the State of New York and the Town of Dover Procurement Policy, the Town Board of the Town of Dover hereby authorizes the Town Clerk of the Town of Dover to advertise for bids for mowing and trimming services for the Town of Dover pursuant to the job specifications prepared by Town of Dover Recreation Specialist for 2022.

The question of the adoption of the foregoing Resolution was duly put to a vote which resulted as follows:

Supervisor Yeno	Voting Aye
Deputy Supervisor House	Voting Aye
Councilman Abrams	Voting Aye
Councilman Murphy	Voting Aye
Councilman Maluda	Voting Aye

The Resolution was thereupon adopted on September 29, 2021.

RESOLUTION #1402021
ADVERTISE TO PURCHASE AND INSTALL NEW INDOOR LED LIGHTING AT DOVER PLAINS LIBRARY AND AMERICAN LEGION POST

The following Resolution was offered by Councilman Abrams, seconded by Councilman Maluda, to wit,

BE IT RESOLVED, that the Town Board of the Town of Dover hereby authorizes the advertisement for Request for Proposals (RFP's) for the purchase and installation of indoor LED lighting at the Dover Plains Library and American Legion Post; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Dover hereby authorizes and directs the Town Clerk to advertise for RFP's in the official newspaper of the Town of Dover for the purchase and installation of indoor LED lighting at the Dover Plains Library and American Legion Post.

The question of the adoption of the foregoing Resolution was duly put to a vote which resulted as follows:

Supervisor Yeno	Voting Aye
Deputy Supervisor House	Voting Aye
Councilman Abrams	Voting Aye
Councilman Murphy	Voting Aye
Councilman Maluda	Voting Aye

The Resolution was thereupon adopted on September 29, 2021.

(continued)

TOWN OF DOVER TOWN BOARD REGULAR MEETING
WEDNESDAY, SEPTEMBER 29, 2021

RESOLUTION #1412021
AWARD J. H. KETCHAM PARK ADA-COMPLIANT POROUS PAVEMENT WALKING TRACK PROJECT BID

The following Resolution was offered by Deputy Supervisor House, seconded by Councilman Murphy, to wit,

WHEREAS, the Town of Dover advertised for bids for the JHK Park Walking Track Construction project; and

WHEREAS, bids were received, opened and reviewed.

NOW THEREFORE BE IT RESOLVED that the Town Board of the Town of Dover hereby awards the bid of LandVscape, Inc. d/b/a Nicky Diggs Excavation of Lincolndale, New York in the amount of $93,175.00 as the lowest responsible bidder in connection with JHK Park Walking Track Construction Project.

The question of the adoption of the foregoing Resolution was duly put to a vote which resulted as follows:

Supervisor Yeno	Voting Aye
Deputy Supervisor House	Voting Aye
Councilman Abrams	Voting Aye
Councilman Murphy	Voting Aye
Councilman Maluda	Voting Aye

The Resolution was thereupon adopted on September 29, 2021.

RESOLUTION #1422021
ACCEPT DUTCHESS COUNTY MUNICIPAL INVESTMENT GRANT PROGRAM AWARDS

The following Resolution was offered by Deputy Supervisor House, seconded by Councilman Murphy, to wit,

WHEREAS, the Town of Dover made application to the Dutchess County 2021 Municipal Investment Grant Program for funding assistance in connection with the J. H. Ketcham Memorial Park Community Center Pavilion, Sensory Garden, and Inclusive Transformation of the Children's Playground; and

WHEREAS, the Town of Dover has been awarded a $75,000.00 grant from the 2021 Municipal Investment Grant Program for the J. H. Ketcham Memorial Park project.

NOW THEREFORE BE IT RESOLVED that the Town Board of the Town of Dover does hereby accept the $75,000.00 2021 Municipal Investment Grant Program awarded by Dutchess County for use in the J. H. Ketcham Memorial Park Community Center Pavilion, Sensory Garden, and Inclusive Transformation of Children's Playground.

The question of the adoption of the foregoing Resolution was duly put to a vote which resulted as follows:

Supervisor Yeno	Voting Aye
Deputy Supervisor House	Voting Aye
Councilman Abrams	Voting Aye
Councilman Murphy	Voting Aye
Councilman Maluda	Voting Aye

The Resolution was thereupon adopted on September 29, 2021.

RESOLUTION #1432021
AUTHORIZE HIRING OF TOWN HIGHWAY SEASONAL SUBSTITUTE DRIVER

The following Resolution was offered by Councilman Maluda, seconded by Councilman Abrams, to wit,

BE IT RESOLVED, that the Town Board of the Town of Dover does hereby authorize the hiring of Meghan Maglio to the position of seasonal substitute driver for the Town of Dover Highway Department for the 2021/22 winter season at the recommendation of the Town Highway Superintendent, Jason Sartori, at the hourly rate contained in the I.B.T. Local 456 contract with the Town of Dover.

(continued)

RESOLUTION #1432021
AUTHORIZE HIRING OF TOWN HIGHWAY SEASONAL SUBSTITUTE DRIVER
(continued)

The question of the adoption of the foregoing Resolution was duly put to a vote which resulted as follows:

Supervisor Yeno	Voting Aye
Deputy Supervisor House	Voting Aye
Councilman Abrams	Voting Aye
Councilman Murphy	Voting Aye
Councilman Maluda	Voting Aye

The Resolution was thereupon adopted on September 29, 2021.

RESOLUTION #1442021
AUTHORIZE HIRE OF CONSTABLE

The following Resolution was offered by Councilman Murphy, seconded by Councilman Abrams, to wit,

BE IT RESOLVED, that the Town Board of the Town of Dover does hereby authorize the hiring of Martin Finneran to the position of Town Constable in the Town of Dover effective September 29, 2021 at the hourly rate contained in the 2021 adopted budget of the Town of Dover.

The question of the adoption of the foregoing Resolution was duly put to a vote which resulted as follows:

Supervisor Yeno	Voting Aye
Deputy Supervisor House	Voting Aye
Councilman Abrams	Voting Aye
Councilman Murphy	Voting Aye
Councilman Maluda	Voting Aye

The Resolution was thereupon adopted on September 29, 2021.

PUBLIC COMMENTS

There were no public comments.

UPCOMING MEETINGS

Wednesday, October 13, 2021
Wednesday, October 27, 2021
Wednesday, November 3, 2021

RESOLUTION #1452021
ENTER EXECUTIVE SESSION AND ADJOURN THE MEETING AT 7:20 P.M.

A motion was made by Supervisor Yeno, seconded by Deputy Supervisor House, to enter executive session to discuss personnel and litigation and adjourn the meeting at 7:20 p.m.

The question of the adoption of the foregoing Resolution was duly put to a vote which resulted as follows:

Supervisor Yeno	Voting Aye
Deputy Supervisor House	Voting Aye
Councilman Abrams	Voting Aye
Councilman Murphy	Voting Aye
Councilman Maluda	Voting Aye

The Resolution was thereupon adopted on September 29, 2021.

Respectfully submitted,

Katie Palmer-House, Ed.D
Dover Town Clerk